

How to use your goal setting tracker:

- 1. Fill out the chart on your tracker with the following information.
 - **Big Goal** Something you want to accomplish in the next 30 days (ex: lose 4 lbs)
 - 1 A simple step you can take 5-7 days per week to reach your goal (ex: 10 squats)
 - 2 A "reach" step you can take 3 days per week (ex: 30-minute run)
 - 3 A larger step you can take that you may only be able to do once per week (ex: cook bulk meals)
- 2. Fill in the days of the week for when you plan to begin.
- 3. Fill in your chart daily with what you accomplished. Use the number "1," "2" or "3" from above as indicators.
- 4. Use the reflection questions on your chart to guide your process.

Weekly Reflection Questions:

- 1. Is your schedule impacting your ability to reach your goal?
- 2. Do you need to change any of your smaller steps to make your Big Goal more attainable?
- 3. Should you add something because your small steps are too easy?
- 4. How does your progress towards your goals impact your mood (both if you do or don't make progress)?
- 5. On days where you didn't write any numbers, what happened? How do you feel?
- **6.** Are you more productive on some days than others? Why?
- 7. Overall, what is this teaching you about the way you frame goals in your head?



My	Big	Goal	:
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1: 2: 3:

	Days of the Week:						
How do you feel this week?							
+ = -							
+ = -							
+ = -							
+ = -							